

Minutes
Helen J. Stewart School
School Organizational Team Meeting
February 11, 2020

Meeting called to order at 6:45 am by LaTara Parker.

Members Present:

LaTara Parker, Chair via telephone
Terry Spieker, Vice Chair
Valerie Brown, Member
Donna Tumpney, Member
Richard Fuller, Assistant Principal
Dr. Patricia Schultz, Principal
Paul Rogers, Community Member
Dr. Deanna Jaskolski, School Assistant Superintendent

No Members Absent

Approval of Minutes from January 11, 2020: Approved

New Agenda Items:

- **CELEBRATIONS:** Donna transitioned a student from a Picture Exchange Communication System (PECS) book to an iPad for communication. Semester Data showed 100% of students maintained or improved their communication (highlighting 77 students, 55% improved from last quarter, 105 students, 75% have moved up a phase). LaTara stated that Zariya has dramatically improved her speech and functional communication and is clearly expressing her needs and wants. Dr. Deanna highlighted her visit to Helen J. Stewart and how she was in great mindset for the remainder of her day. She enjoyed seeing the progress of the students as well as the high level of engagement of students in every classroom. Rick is happy to be back full time.
- **TITLE I PLAN:** Dr. Patricia Schultz reviewed the Title I plan. No objections.
- **LOCAL PLAN:** Dr. Patricia Schultz review the Local Plan. No objections.
- **PROCESS TO SELECT A PRINCIPAL:** Dr. Deanna Jaskolski went over the process of how a new principal is selected. She referenced reorg.ccsd.net. The SOT team will gather a list of preferred qualifications and send it to Dr. Deanna. The position will be posted and Human Resources will review folders to ensure everyone who applied is qualified for the position. Dr. Deanna will prescreen applicants, interview them, and select 3-5 candidates to move on. The SOT team will interview the 3-5 candidates. The SOT team will decide on their preferred candidate (up to 3) and give the recommendation to Dr. Deanna. The name is submitted to the superintendent and goes to one final interview with 1 member of the SOT team, chief academic officer, and superintendent. Per Nevada law, the superintendent makes the final decision on the principal and may not always choose the recommended candidate. The superintendent may choose anyone from the qualified selection pool of applicants. Dr. Deanna fielded questions. The question regarding support staff representation came up and Dr. Deanna is going to research what needs to

be done since there is no support staff member on the SOT team. The question was asked how long will this process take and once final retirement paperwork is filed by Dr. Patricia Schultz with her official last date of work, the timeframe will be able to be determined then. From the position posting to the interviews will be approximately 4 to 6 weeks. The position will fly internally and externally.

General Discussion:

- AGENDA PLANNING: The team decided at the next meeting they will discuss how they will obtain opinions of others regarding the characteristics and traits they would like to see in the next principal.

Information:

- NEXT MEETING: Next meeting will take place on March 17, 2020.

Public Comment:

- No Public Comment

Meeting adjourned at 7:16 am by LaTara Parker.