

Helen J. Stewart School SOT Meeting-October 9, 2018

Meeting called to order at 3:35 p.m. by the newly elected Chair, Cherise Brown.

Members Present:

LaTara Parker, Member
Rachel Cahow, Member
Cherise Brown, Member (elected Chair)
Dr. Patricia Schultz, Principal
Richard Fuller, Assistant Principal

Members Absent:

Tami Friend, Member
Michelle Love, Member

Approval of Minutes:

- Motion: To approve minutes for September 11, 2018
Vote: Motion carried
Resolved: Minutes for September approved without modification

New Agenda Items:

- Function of the School Organizational Team was presented by Dr. Schultz to the new team members. Dr. Schultz explained the function of the School Organizational Team and scope of the Team's advisory authority.
- Selection of Chair: Rachel Cahow made motion to elect Cherise Brown.
Vote: Motion carried
- Selection of Vice Chair: Members present decided to table until more members were present.
- Minutes: Rachel Cahow volunteered to take minutes.
Vote: All members voted in affirmative.
- Agendas: After discussion, the team determined that Dr. Patricia Schultz, school principal, will create agendas for the meetings.
- Meeting Announcements: After discussion, the team determined that Dr. Patricia Schultz, school principal, will take responsibility for posting meeting announcements and agendas on the school website.

General Discussion:

- Team Norms: Members agreed that a vote will be taken after motions and a call 'All in favor' will be used. Members also determined that as a team we will listen to all concerns and issues, but specific issues will be deferred to school administration.
- Future Meetings: Members decided to hold meeting on Tuesdays at 3:30. The following dates were tentatively set: November 27, December 11, 2018, January 15, February 12, March 12, April 9, May 7, 2019.

Agenda Planning:

- School Performance Plan

Information

- The next meeting is November 27, 2018 at 3:30 p.m.

Public Comment:

- No public comments

Meeting adjourned at 4:10 p.m.