



## MINUTES

Helen J. Stewart School  
School Organizational Team Meeting  
2375 E. Viking Rd., Las Vegas, NV. 89169  
October 17, 2023

### School Organizational Team Members:

LaTara Parker  
Robert Portelli  
Chi-nika Mills  
Heather Spaniol  
Stephanie Higa  
Valerie Brown  
Flora Fulgham  
Rick Fuller, Assistant Principal  
Palmer Jackson, Principal

This meeting agenda is posted publicly on the school website at [www.ccsdnvstewart.com](http://www.ccsdnvstewart.com). The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call **Sandra Brown at 702-799-5588** or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield his or her time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

- 1.0 Welcome and Roll Call
  - 1.1.A Absent: LaTara Banks
  - 1.2.B All other members were present
- 2.0 Celebrations
- 3.0 Old Business
- 4.0 New Items
  - 4.1.A S.O.T. Meeting Dates: 11/21, 12/12, 1/16, 2/20, 3/19, 4/16, 5/14
  - 4.1.B Same time, 6:30 a.m.
  - 4.1.C Family Support Group meeting will be on October 24, 2023
- 5.0 Vote for new S.O.T. Office Positions
  - 5.1.A Chairperson: Robert Portelli

5.2.B Vice Chairperson: Heather Spaniol

6.0 S.O.T. Training Document

7.0 Review School Budgets

8.0 Discuss the School Performance Plan

7.0 Upcoming events

October is Down 's syndrome Awareness Month

10/24: Family Support Meeting, 5:00 pm to 7:00 pm

10/27: Nevada Day

10/31: Halloween Festival and Costume Ball

Updates on our new school building

9.0 General Information

10.0 Adjournment

10.1.A Adjourned at 6:55 a.m.