

Helen J. Stewart School SOT Meeting
October 29, 2019

Meeting called to order at 6:46 am by Dr. Patricia Schultz

Members Present:

Latara Parker, Member – via phone
Terry Spieker, Member
Valerie Brown, Member
Richard Fuller, Assistant Principal
Dr. Patricia Schultz, Principal

Members Absent:

Donna Tumpney, Member

Approval of Minutes from September 10, 2019: Approved

New Agenda Items:

- FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM. Dr. Schultz explained the purpose and the function of the SOT.
- SELECTION OF CHAIR. Ms. Parker was nominated as Chair. The vote was taken and the team agreed.
- SELECTION OF VICE CHAIR. Mr. Spieker volunteered for Vice Chair. The vote was taken and the team agreed.
- COMMUNITY MEMBER. Mr. Spieker recommended a Community member that was involved in a horse therapy organization. He agreed to contact this person to find out the interest level.
- MINUTES. Ms. Tumpney was nominated to take meeting minutes. The vote was taken and the team agreed.
- MEETING. School administration will post announcements on the school's website.

General Discussion:

- TEAM NORMS. Dr. Schultz reviewed previous norms and procedures for SOT meetings and asked if the team wanted to adjust the norms and procedures or keep them the same. Team wanted to keep norms and procedures the same.
- MEETING PROCEDURES.
- AGENDA PLANNING. Dr. Schultz reviewed what was in the SOT binder. School Performance Plan was recommended for next SOT meeting.
- FUTURE MEETINGS. The next meeting is November 19, 2019 at 6:45 a.m.

Information:

- The next meeting is November 19, 2019 at 6:45 a.m.

Public Comment:

- No public comment

Meeting adjourned at 7:11 a.m.